

ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
ANNUAL FACILITY INSPECTION REPORT  
NPDES PERMIT FOR STORM WATER DISCHARGES  
FROM MUNICIPAL SEPARATE STORM SEWER SYSTEMS (MS4)

MARCH 2008 TO MARCH 2009 REPORTING PERIOD

A. **CHANGES TO BEST MANAGEMENT PRACTICES**

There have been no changes to the Best Management Practices from DeKalb Township's Notice of Intent (NOI) for the reporting period from March 2008 to March 2009.

**B. STATUS OF COMPLIANCE WITH PERMIT CONDITIONS**

DeKalb Township committed to implement several BMPs in order to meet the requirements of the NPDES Phase II Stormwater Program. The following is a status of the implementation of the BMPs during the March 2008 to March 2009 period. The status or progress for each of the measurable goals related to these BMPs is presented below.

**BMP No. A.1 Stormwater Pollution Prevention Brochure**

**Measurable Goal(s), including frequencies:** Annual distribution of Stormwater Pollution Prevention brochure.

**Milestones: Year 6:** In conjunction with the DeKalb Urban Area Stakeholders Group, DeKalb Township has begun the annual distribution of a stormwater pollution prevention publication. The publication includes measures the public can take to reduce pollutants in stormwater runoff.

**BMP Status:** DeKalb Township continued to distribute a stormwater pollution prevention publication.

**BMP No. B.3 DeKalb Urban Area Stakeholders Group**

**Measurable Goal(s), including frequencies:** Continue to meet with Stakeholders Group as needed. Evaluate annually the need to continue the DeKalb Urban Area Stakeholders Group.

**Milestones: Year 6:** Meet as needed to establish the Stakeholders Group's role in the implementation of the Stormwater Pollution Prevention Plans.

**BMP Status:** The DeKalb Urban Area Stakeholders Group did not meet during Year 6, as a meeting was not needed. Previous meetings have been very successful in maintaining forward momentum in addressing stormwater quality.

**BMP No. B.4 Public Hearing**

**Measurable Goal(s), including frequencies:** Present Notice of Intent at public hearing for public comment.

**Milestones: Year 6:** No activity planned.

**BMP Status:** DeKalb County presented its Notice of Intent at a public hearing on February 1, 2007. Township residents were notified of the presentation in accordance with State and local public notice requirements.

**BMP No. B.7 Public Reporting**

**Measurable Goal(s), including frequencies:** Inform all residents of the existence of contact number.

**Milestones: Year 6:** Establish contact number for resident reporting.

**BMP Status:** The Township informed its residents of the existence of a contact number to report stormwater related issues.

**BMP No. C.1 Stormwater Atlas**

**Measurable Goal(s), including frequencies:** Develop a map showing all discharges to receiving waters.

**Milestones: Year 6:** Update Stormwater Atlas as needed.

**BMP Status:** DeKalb Township has a stormwater atlas showing all known outfalls and receiving waters to which the Township's stormwater collection system discharges. The atlas is up-to-date and will be continually updated as changes are made to the collection system.

**BMP No. C.2 Illicit Discharge Ordinance**

**Measurable Goal(s), including frequencies:** Adopt and implement Illicit Discharge Ordinance.

**Milestones: Year 6:** Full implementation of Illicit Discharge Ordinance.

**BMP Status:** The Township has reviewed existing ordinances and has determined that non-stormwater discharges into the drainage system are effectively prohibited.

**BMP No. C.4 Illicit Discharge Tracing Procedures**

**Measurable Goal(s), including frequencies:** Investigate all illicit discharges identified by Township staff. Document Township's efforts in tracing illicit discharges.

**Milestones: Year 6:** Implement tracing program for all discharges identified.

**BMP Status:** Illicit discharges were traced and identified in accordance with existing ordinances which prohibit non-stormwater discharges into the drainage system.

**BMP No. C.5 Illicit Discharge Removal Procedures**

**Measurable Goal(s), including frequencies:** Disconnect any illicit discharge source that can be identified through the tracing procedures.

**Milestones:** **Year 6:** Draft and adopt illicit discharge removal procedures.

**BMP Status:** Illicit discharges will be disconnected in accordance with existing ordinances which prohibit non-stormwater discharges into the drainage system.

**BMP No. C.7 Visual Dry Weather Screening Program**

**Measurable Goal(s), including frequencies:** Annual Screening of all outfalls. Annual evaluation of effectiveness of screening program.

**Milestones:** **Year 6:** Evaluate effectiveness of visual dry weather screening program.

**BMP Status:** The Township regularly mows the ditches within Township right of way and employees are trained to look for illicit connections while mowing. The Township continued to evaluate the effectiveness of the program through Year 6.

**BMP No. F.1 Employee Training Program**

**Measurable Goal(s), including frequencies:** Conduct annual employee training to educate staff on prevention and reduction of stormwater pollution from municipal activities.

**Milestones:** **Year 6:** Full implementation of employee training program.

**BMP Status:** DeKalb Township currently conducts regular employee training to prevent and reduce stormwater pollution from municipal activities.

**BMP No. F.2 Inspection and Maintenance Program**

**Measurable Goal(s), including frequencies:** Annual review of program to determine effectiveness.

**Milestones:** **Year 6:** Evaluate effectiveness of inspection and maintenance program.

**BMP Status:** DeKalb Township currently conducts a regular inspection and maintenance program designed to reduce pollutant runoff from municipal operations. The evaluation process continued during Year 6.

**BMP No. F.3 Municipal Pollution Prevention Program**

**Measurable Goal(s), including frequencies:** Annual review of program to determine effectiveness.

**Milestones: Year 6:** Evaluate effectiveness of Municipal Pollution Prevention Program.

**BMP Status:** DeKalb Township currently has many operational policies designed to prevent stormwater pollution associated with municipal operations. The evaluation process continued during Year 6.

**C. INFORMATION AND DATA COLLECTION RESULTS**

Year 6 activities consisted primarily of stormwater management program administration activities, including program development. Therefore, no information or monitoring data was collected during this period.

**D. SUMMARY OF NEXT REPORTING PERIOD STORMWATER ACTIVITIES**

The following activities are planned to be undertaken during the March 2009 to March 2010 reporting period:

**BMP No. A.1 Distributed Paper Material**

**Measurable Goal(s), including frequencies:** Distribute an annual stormwater pollution prevention publication.

**Milestones: Year 7:** Continue to distribute the publication.

**BMP No. B.3 Stakeholder Meeting**

**Measurable Goal(s), including frequencies:** Participate as needed in annual DeKalb Urban Area Stakeholders Group Meetings.

**Milestones: Year 7:** Participate as needed in stakeholder meetings.

**BMP No. B.4 Public Hearing**

**Measurable Goal(s), including frequencies:** DeKalb County will present the Notice of Intent with the Township at a public hearing.

**Milestones: Year 7:** No activity planned.

**BMP No. B.7 Other Public Involvement**

**Measurable Goal(s), including frequencies:** Continue to inform all residents of the existence of contact number.

**Milestones: Year 7:** Continue to inform residents of the existence of a contact number.

**BMP No. C.1 Storm Sewer Map Preparation**

**Measurable Goal(s), including frequencies:** Annually review the storm sewer map and update as needed.

**Milestones: Year 7:** Review the storm sewer map and update as needed.

**MP No. C.2 Regulatory Control Program**

**Measurable Goal(s), including frequencies:** Enforce existing ordinances.

**Milestones: Year 7:** Continue to enforce existing ordinances.

**BMP No. C.4 Illicit Discharge Tracing Procedures**

**Measurable Goal(s), including frequencies:** Annually trace all illicit discharges detected by resident reporting and by Township employees.

**Milestones: Year 7:** Continue tracing illicit discharges.

**BMP No. C.5 Illicit Discharge Removal Procedures**

**Measurable Goal(s), including frequencies:** Annually remove all illicit discharges detected by resident reporting and by Township employees.

**Milestones: Year 7:** Continue removing illicit discharges.

**BMP No. C.7 Visual Dry Weather Screening Program**

**Measurable Goal(s), including frequencies:** Annual Screening of all outfalls. Annual evaluation of effectiveness of screening program.

**Milestones: Year 7:** Continue implementation and evaluation of visual dry weather screening program.

**BMP No. F.1 Employee Training Program**

**Measurable Goal(s), including frequencies:** Formalize stormwater pollution prevention training for Township employees. Conduct formal stormwater pollution prevention training for Township employees annually.

**Milestones: Year 7:** Provide stormwater pollution prevention training for Township employees.

**BMP No. F.2 Inspection and Maintenance Program**

**Measurable Goal(s), including frequencies:** Formalize an Inspection and Maintenance Program for Township facilities and infrastructure. Conduct formal inspection and maintenance. Annually review the program for effectiveness and update the program as needed.



**Milestones: Year 7:** Perform inspection and maintenance for Township facilities and infrastructure in accordance with the Inspection and Maintenance Program.

**BMP No. F.3 Municipal Operations Storm Water Control**

**Measurable Goal(s), including frequencies:** Formalize a Stormwater Pollution Prevention Plan for the Township's municipal operations. Annually review the plan for effectiveness and update the program as needed.

**Milestones: Year 7:** Implement and review the Stormwater Pollution Prevention Plan for the Township's municipal operations. Update the plan as needed.

**E. NOTICE OF QUALIFYING LOCAL PROGRAM**

DeKalb Township is not relying on any other government entity to satisfy permit obligations, except that the Public Hearing for BMP B.4, which is required only once, will be accomplished by DeKalb County by Year 9.

**F. CONSTRUCTION PROJECTS CONDUCTED DURING REPORTING PERIOD**

-Bethany Road Extension

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Website address: <http://www.epa.state.il.us/water/permits/storm-water/forms/annual-facility-inspection-ms4.pdf>

Complete each section of this report.

REPORTING PERIOD FROM: MARCH, 2008	TO: MARCH 2009	ILR40 0566
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**MS4 OPERATOR INFORMATION: (As it appears on the current permit)**

NAME: DEKALB TOWNSHIP		TELEPHONE NUMBER: 815-758-8282	
MAILING ADDRESS: 2323 SOUTH FOURTH STREET, P.O. BOX 504			
CITY: DEKALB	STATE: IL	ZIP: 60115	COUNTY: DEKALB
CONTACT PERSON: (Person responsible for Annual Report) JOHN HUBER			

**NAME(S) OF GOVERNMENTAL ENTITY(IES) IN WHICH MS4 IS LOCATED: (As it appears on the current permit)**

DEKALB TOWNSHIP	

**THE FOLLOWING ITEMS MUST BE ADDRESSED.**

**A. CHANGES TO BEST MANAGEMENT PRACTICES (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)**

1. Public Education and Outreach	<input type="checkbox"/>	4. Construction Site Runoff Control	<input type="checkbox"/>
2. Public Participation/Involvement	<input type="checkbox"/>	5. Post-Construction Runoff Control	<input type="checkbox"/>
3. Illicit Discharge Detection & Elimination	<input type="checkbox"/>	6. Pollution Prevention/Good Housekeeping	<input type="checkbox"/>

**B.** Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

**C.** Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

**D.** Attach a summary of the storm water activities you plan to undertake during the next reporting cycle ( including an implementation schedule.)

**E.** Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

**F.** Attach a list of construction projects that your entity has paid for during the reporting period.

SIGNATURE: 	DATE: May 28/2009
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Please submit inspection reports to:

Illinois Environmental Protection Agency, DWPC  
Compliance Assurance Section  
1021 North Grand Avenue East, POB 19276  
Springfield, Illinois 62794-9276

Information required by this form must be provided to comply with 415 ILCS 5/39 (1996). Failure to do so may prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.