

**MINUTES, BOARD OF TOWN TRUSTEES
DEKALB, ILLINOIS
DECEMBER 14, 2011**

THE MEETING WAS CALLED TO ORDER BY **SUPERVISOR JOHNSON** AT 4:32 P.M. AT THE TOWNSHIP OFFICE LOCATED AT 2323 SOUTH FOURTH STREET IN DEKALB, ILLINOIS. **TRUSTEE SHANE** LED THE PLEDGE OF ALLEGIANCE. ROLL CALL WAS TAKEN. THOSE PRESENT WERE TOWN CLERK KUNDE TRUSTEES MCKINLEY, SCHWEITZER, SHANE, ROAD COMMISSIONER HUBER AND ASSESSOR HIETIKKO. TRUSTEE LUEBKE ARRIVED LATE.

RESPONSE FROM PUBLIC: NONE

APPROVAL OF TOWNSHIP MINUTES:

A MOTION TO APPROVE THE MINUTES OF THE REGULAR TOWN MEETING OF **NOVEMBER 2, 2011** WAS MADE BY **TRUSTEE MCKINLEY** AND SECONDED BY **TRUSTEE SHANE**. MOTION CARRIED.

APPROVAL OF AUDIT REPORT:

A MOTION TO APPROVE THE **NOVEMBER** AUDIT REPORT WAS MADE BY **TRUSTEE MCKINLEY** AND SECONDED BY **TRUSTEE LUEBKE**. MOTION CARRIED.

A MOTION TO APPROVE THE **DECEMBER** BILLS TO PAY WAS MADE BY **TRUSTEE MCKINLEY** AND SECONDED BY **TRUSTEE LUEBKE**. MOTION CARRIED.

A MOTION TO APPROVE THE **NOVEMBER** TREASURERS BUDGET REPORT AS GIVEN AND FILED FOR AUDIT WAS MADE BY **TRUSTEE MCKINLEY** AND SECONDED BY **TRUSTEE SHANE**. MOTION CARRIED.

REPORTS:

TOWN CLERK KUNDE GAVE INFORMATION FOIA AND OMA TRAINING. SHE ALSO ASKED THE SUPERVISOR TO LOOK INTO GETTING THE BOARD TOWNSHIP EMAILS.

TRUSTEE LUEBKE DISTRIBUTED TO THE BOARD THE IMPACT TOOL FROM CLC. (COPY ATTACHED)

TRUSTEE SHANE THANKED TRUSTEE LUEBKE FOR BRINGING IN THE CLC REPORT.

ASSESSOR HIETIKKO STATED THAT THE REASSESSMENT NOTICES WENT OUT AND THE ASSESSOR'S OFFICE HAS BEEN VERY BUSY.

SUPERVISOR JOHNSON STATED THAT DAVID MILLER AND ANOTHER INDIVIDUAL WILL BE ATTENDING THE NEXT MEETING AND WILL PRESENT AN IMPACT STUDIES. THE SUPERVISOR ALSO REPORTED THAT THE IMRF AUDIT CAME BACK CLEAN. IT WAS OFF BY A SMALL AMOUNT AND REQUIRED A MINOR ADJUSTMENT. HE STATED THAT HE IS IN THE PROCESS OF CONVERTING ALL ACCOUNTS INTO QUICKBOOKS. THE REPORTS AND AUDITS WILL BE EASIER. **SUPERVISOR JOHNSON** CONTACTED N.I.U FOR A PER DIEM SPANISH TRANSLATOR FOR SPANISH SPEAKING GENERAL ASSISTANCE APPLICANTS / RECIPIENTS. **SUPERVISOR JOHNSON** WAS ASKED BY THE ILLINOIS STATE TREASURER'S OFFICE TO BE ON AND ADVISORY BOARD FOR LOCAL GOVERNMENTS. HE ATTENDED HIS FIRST MEETING LAST WEEK. **SUPERVISOR JOHNSON** STATED THE BILL FOR THE COUNTY HOME ADMITS FOR **NOVEMBER** (REGULAR, MEDICARE) HAD NOT ARRIVED YET.

CEMETERIES:

SUPERVISOR JOHNSON REPORTED THAT THE OVERSIGHT ACT HAS PENDING UPDATES. THE TOWNSHIP AND NON-PROFITS CAN APPLY FOR EXEMPTIONS FOR THE FEES AND LICENSING BUT ACCURATE RECORD KEEPING ETC. WILL STILL APPLY.

CORRESPONDENCE: NONE

BUDGETS/PERSONNEL/LEVIES:

SUPERVISOR JOHNSON PRESENTED THE TOWN LEVY FOR APPROVAL BY THE BOARD. HE STATED THE GENERAL ASSISTANCE LEVY WAS THE SAME AND THE CORPORATE HAD A SLIGHT INCREASE DUE TO THE CEMETERY TRANSFER AND A HEALTH INSURANCE INCREASE. THE LEVY IS SLIGHTLY UNDER 5%. A MOTION WAS MADE BY **TRUSTEE MCKINLEY** AND SECONDED BY **TRUSTEE LUEBKE** TO APPROVE THE LEVY AS PRESENTED. MOTION PASSED.

ROAD COMMISSIONER HUBER PRESENTED THE ROAD DISTRICT LEVY FOR APPROVAL BY THE BOARD. A MOTION WAS MADE BY **TRUSTEE LUEBKE** AND SECONDED BY **TRUSTEE MCKINLEY** TO APPROVE THE ROAD DISTRICT LEVY AS PRESENTED. MOTION PASSED.

RESOLUTIONS / ORDINANCES:

THE FOLLOWING RESOLUTIONS WERE PASSED:

DESIGNATION OF A DEPUTY CLERK- AUTHORIZING THE CLERK TO APPOINT A DEPUTY CLERK. A MOTION WAS MADE BY **TRUSTEE LUEBKE** AND SECONDED BY **TRUSTEE MCKINLEY** TO ACCEPT AND PASS SAID RESOLUTION. MOTION PASSED.

CEMETERY MAPPING – TO ASSURE THE TOWNSHIP COMPLIES WITH THE OVERSIGHT ACT, AUTHORIZING THE SUPERVISOR TO ENTER INTO A COMMITMENT WITH N.I.U. FOR MAPPING SERVICES. AUTHORIZING A TOP PAYMENT OF \$10,000.00 TO N.I.U. FOR SAID SERVICES. (SUPERVISOR JOHNSON STATED THAT THE MAPS AND PICTURES WILL BE ON LINE IN APPROXIMATELY A YEAR.) A MOTION WAS MADE BY **TRUSTEE SCHWEITZER** AND SECONDED BY **TRUSTEE MCKINLEY** TO ACCEPT AND PASS SAID RESOLUTION. MOTION PASSED.

RESOLUTION TO INCLUDE COMPENSATION PAID UNDER AN INTERNAL REVENUE CODE 125 PLAN AS IMRF EARNINGS- (RESOLUTION WAS PASSED 12/28/1990, FORM FOR IMRF) A MOTION WAS MADE BY **TRUSTEE LUEBKE** AND SECONDED BY **TRUSTEE MCKINLEY** TO ACCEPT AND PASS SAID RESOLUTION. MOTION PASSED.

OLD BUSINESS: NONE

NEW BUSINESS: NONE

NEXT MEETING: **JANUARY 11, 2012 @ 4:30 PM REGULAR MEETING**

A MOTION TO ADJOURN WAS MADE BY **TRUSTEE LUEBKE** AND SECONDED BY **TRUSTEE MCKINLEY**. MOTION CARRIED. TIME WAS **4:58 P.M.**

SUPERVISOR

TOWN CLERK

MIN.DOC