

Audit Report

of

DEKALB TOWNSHIP
DEKALB COUNTY, ILLINOIS

For the Period
April 1, 1985 through March 31, 1986

DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS

AUDIT REPORT
March 31, 1986

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Koach, Garland & Co.
Certified Public Accountants
100 West Lincoln Highway
DeKalb, Illinois 60115

815-756-7926

July 1, 1986

Board of Town Auditors
DeKalb Township
DeKalb, Illinois 60115

Gentlemen:

We have examined the accompanying financial statements of the funds, as listed in the table of contents of this report, of DeKalb Township for the period April 1, 1985 through March 31, 1986. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

As is more fully described in Note 1, the aforementioned financial statements have been prepared on the basis of cash receipts and disbursements. Consequently, these statements omit recognition of accounts payable, and other accrued items. Accordingly, these statements are not intended to and do not present financial position and results of operations in conformity with generally accepted accounting principles.

In our opinion, the aforementioned financial statements do present fairly the individual assets and liabilities arising from cash transactions of the funds, as listed in the table of contents of this report, of DeKalb Township at March 31, 1986 and the cash of this report, and the cash transactions of such funds for the period April 1, 1985 through March 31, 1986, on a basis consistent with that of the preceding year.

Respectfully submitted,

Koach, Garland & Co.

Koach, Garland & Co.
Certified Public Accountant

DEKALE TOWNSHIP, DEKALE COUNTY, ILLINOIS
All Funds
Statement of Assets and Liabilities
Arising From Cash Transactions
as of March 31, 1985

	Town Fund	General Assistance Fund	Road and Bridge Fund	Special Gravel Fund	Special Bridge Fund	Building & Equipment Fund	Revenue Sharing Fund	Total All Funds
<u>ASSETS</u>								
Cash	\$ 17,906	\$ 14,947	\$ 7,980	\$ 9,795	\$ 821	\$ 666	\$ 56,782	\$ 108,897
Investments	132,785	195,091	322,399	629,928	338,476	24,762	-0-	1,643,441
Total Assets	<u>\$ 150,691</u>	<u>\$ 210,038</u>	<u>\$ 330,379</u>	<u>\$ 639,723</u>	<u>\$ 339,297</u>	<u>\$ 25,428</u>	<u>\$ 56,782</u>	<u>\$ 1,752,338</u>
<u>LIABILITIES AND FUND BALANCE</u>								
Payroll Taxes Withheld	\$ 652	\$ -0-	\$ 211	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ 863
Fund Balance April 1, 1985	\$ 166,891	\$ 107,087	\$ 271,982	\$ 419,251	\$ 375,894	\$ 23,455	\$ 74,607	\$ 1,439,167
Operating Receipts Over (Under) Operating Disbursements	(16,852)	102,951	58,186	220,472	(36,597)	1,973	(17,825)	312,308
Fund Balance, March 31, 1986	<u>\$ 150,039</u>	<u>\$ 210,038</u>	<u>\$ 330,168</u>	<u>\$ 639,723</u>	<u>\$ 339,297</u>	<u>\$ 25,428</u>	<u>\$ 56,782</u>	<u>\$ 1,751,475</u>
Total Liabilities and Fund Balance	<u>\$ 150,691</u>	<u>\$ 210,038</u>	<u>\$ 330,379</u>	<u>\$ 639,723</u>	<u>\$ 339,297</u>	<u>\$ 25,428</u>	<u>\$ 56,782</u>	<u>\$ 1,752,338</u>

The accompanying notes are an integral part of this statement.

DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS
Town Fund
Statement of Cash Receipts and Disbursements
April 1, 1985 through March 31, 1986

	<u>85-86</u> <u>Appropriations</u>	<u>85-86</u> <u>Actual</u>
<u>RECEIPTS</u>		
Taxes - 1984 and Prior Levies		\$ 127,225
Interest on Investments		15,376
Personal Property Replacement Tax		13,209
Miscellaneous		539
		<u>\$ 156,349</u>
<u>DISBURSEMENTS</u>		
Compensation of Town Officers:		
Highway Commissioner	\$ 22,000	\$ 21,805
Assessor	30,000	25,750
Deputy Assessors	34,000	31,236
Supervisor	25,000	24,719
Supervisor - Office Help	12,000	8,483
Treasurer - Road District	1,000	1,000
Town Clerk	1,500	1,500
Board of Auditors	3,600	3,600
Town Building Expense:		
Utilities	6,000	3,492
Insurance & Bond	6,000	5,150
Repairs	35,000	417
Janitor & Supplies	700	511
Town Officers' Expenses:		
Office Supplies	3,500	1,652
Office Equipment & Maintenance	7,500	2,329
Dues & Subscriptions	950	865
Transportation - Assessor	4,000	2,700
Convention Expense	5,000	2,650
Assessor Workshop & School	4,000	824
Printing & Publishing	700	458
Travel Expense, Supervisor	1,000	138
Other Expenses:		
Illinois Municipal Retirement Fund	22,200	16,322
Legal & Audit	5,800	982
Employees' Insurance	12,000	8,175
Unemployment Insurance	600	488
Miscellaneous	2,500	705
Youth Services Bureau	7,250	7,250
Contingencies	12,600	-0-
	<u>\$ 266,400</u>	<u>\$ 173,201</u>

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DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS
Town Fund
Statement of Cash Receipts and Disbursements
April 1, 1985 through March 31, 1986

	<u>85-86</u> <u>Actual</u>
Operating Receipts Over (Under)	
Operating Disbursements	\$ (16,852)
OTHER INCREASE (DECREASE) IN "CASH PLUS INVESTMENTS" BALANCE	
Net Increase (Decrease) in Payroll Taxes Withheld	<u>(1,800)</u>
Increase (Decrease) in "Cash Plus Investments" balance during the year	\$ (18,652)
"CASH PLUS INVESTMENTS" Balance, Beginning	<u>169,343</u>
"CASH PLUS INVESTMENTS" Balance, Ending	<u><u>\$ 150,691</u></u>

The accompanying notes are an integral part of this statement.

DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS
 General Assistance Fund
 Statement of Cash Receipts and Disbursements
 April 1, 1985 through March 31, 1986

	<u>85-86</u> <u>Appropriations</u>	<u>85-86</u> <u>Actual</u>
<u>RECEIPTS</u>		
Taxes - 1984 and Prior Levies		\$ 149,351
Interest on Investments		14,992
Miscellaneous		<u>225</u>
		<u>\$ 164,568</u>
<u>DISBURSEMENTS</u>		
DeKalb County Home	\$ 76,000	\$ 31,632
Workmans Comp	3,000	-0-
Fuel	2,000	-0-
Medical Care	50,000	69
Food	4,000	1,590
Medical & Dental Physicians	3,000	772
Rent	55,000	22,196
Utilities	3,000	2,826
Personal Expense - Drugs	2,000	-0-
Funeral & Burial	2,000	-0-
Miscellaneous	5,000	214
Legal	10,000	875
Transient Transportation	900	-0-
Contengencies	10,870	-0-
Personal Allowance	1,500	1,187
Clothing	<u>-0-</u>	<u>256</u>
	<u>\$ 228,270</u>	<u>\$ 61,617</u>
Increase (Decrease) in "Cash Plus Investments" balance during year		\$ 102,951
"CASH PLUS INVESTMENTS" BALANCE, BEGINNING		<u>107,087</u>
"CASH PLUS INVESTMENTS" BALANCE, ENDING		<u><u>\$ 210,038</u></u>

The accompanying notes are an integral part of this statement.

DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS
 Road and Bridge Fund
 Statement of Cash Receipts and Disbursements
 April 1, 1985 through March 31, 1986

	<u>85-86</u> <u>Appropriations</u>	<u>85-86</u> <u>Actual</u>
<u>RECEIPTS</u>		
Taxes - 1984 and Prior Levies		\$ 81,957
Personal Property Replacement Tax		26,250
Interest on Investments		22,876
Miscellaneous		<u>411</u>
		<u>\$ 131,494</u>
 <u>DISBURSEMENTS</u>		
Gross Labor	\$ 30,000	\$ 18,385
Building Division	50,000	7,283
New Equipment	47,000	333
Municiple Share of Levy	63,544	-0-
Insurance & Bond	13,500	10,914
Garage Utilities	4,600	3,226
Legal & Audit	6,000	600
Unemployment Compensation Ins.	370	487
Ill. Municipal Retirement Fund	3,750	2,619
Employee Insurance	1,200	855
Distribution of P.P.R. Tax	11,000	15,018
Miscellaneous	4,000	297
Dues	50	10
Equipment Rental	5,500	31
Supplies & Materials	26,000	3,155
Equipment Repairs	25,000	5,708
Publishing	100	41
Equipment Fuel	<u>10,000</u>	<u>4,346</u>
	<u>\$ 301,614</u>	<u>\$ 73,308</u>
Operating Receipts Over (Under)		
Operating Disbursements		\$ 58,186
 OTHER INCREASE (DECREASE) IN "CASH PLUS INVESTMENTS" BALANCE		
Net Increase (Decrease) in Payroll Taxes Withheld		<u>(615)</u>
Increase (Decrease) in "Cash Plus Investments" balance during year		\$ 57,571
"CASH PLUS INVESTMENTS" Balance, Beginning		<u>272,808</u>
"CASH PLUS INVESTMENTS" Balance, Ending		<u>\$ 330,379</u>

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DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS
Special Gravel Fund
Statement of Cash Receipts and Disbursements
April 1, 1985 through March 31, 1986

	<u>85-86</u> <u>Appropriations</u>	<u>85-86</u> <u>Actual</u>
<u>RECEIPTS</u>		
Taxes - 1984 and Prior Levies		\$ 287,770
Interest on Investments		<u>43,415</u>
		<u>\$ 331,185</u>
 <u>DISBURSEMENTS</u>		
Contract Labor	\$ 50,000	\$ 55,115
Supplies & Material	-0-	12,337
Road Maintenance	80,000	-0-
Engineering	-0-	2,756
New Equipment	-0-	30,771
Equipment Repairs	-0-	2,529
Road Improvements	125,000	4,705
Miscellaneous	-0-	458
Road Lighting	<u>2,250</u>	<u>2,042</u>
	<u>\$ 257,250</u>	<u>\$ 110,713</u>
Increase (Decrease) in "Cash Plus Investments" Balance during the year		\$ 220,472
"CASH PLUS INVESTMENTS" Balance, Beginning		<u>419,251</u>
"CASH PLUS INVESTMENTS" Balance, Ending		<u><u>\$ 639,723</u></u>

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DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS
 Special Bridge Fund
 Statement of Cash Receipts and Disbursements
 April 1, 1985 through March 31, 1986

	<u>85-86</u> <u>Appropriations</u>	<u>85-86</u> <u>Actual</u>
<u>RECEIPTS</u>		
Interest on Investments		\$ <u>25,576</u>
<u>DISBURSEMENTS</u>		
DeKalb County Bridge Fund	\$ <u>250,000</u>	\$ <u>62,173</u>
Increase (Decrease) in "Cash Plus Investments" Balance during year		\$ (36,597)
"CASH PLUS INVESTMENTS" Balance, Beginning		<u>375,894</u>
"CASH PLUS INVESTMENTS" Balance, Ending		<u><u>339,297</u></u>

The accompanying notes are an integral part of this statement.

DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS
 Building & Equipment Fund
 Statement of Cash Receipts and Disbursements
 April 1, 1985 through March 31, 1986

	<u>85-86</u> <u>Appropriations</u>	<u>85-86</u> <u>Actual</u>
<u>RECEIPTS</u>		
Taxes - Prior Levies		\$ 69
Interest on Investments		1,686
Misc.		<u>218</u>
		<u>\$ 1,973</u>
 <u>DISBURSEMENTS</u>		
Equipment	<u>\$ 23,000</u>	<u>\$ -0-</u>
Increase (Decrease in "Cash Plus Investments" balance during year		\$ 1,973
"CASH PLUS INVESTMENTS" Balance, Beginning		<u>23,455</u>
"CASH PLUS INVESTMENTS" Balance, Ending		<u><u>\$ 25,428</u></u>

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DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS
 Revenue Sharing Fund
 Statement of Cash Receipts and Disbursements
 April 1, 1985 through March 31, 1986

	<u>85-86</u> <u>Appropriations</u>	<u>85-86</u> <u>Actual</u>
<u>RECEIPTS</u>		
Revenue Sharing		\$ 129,905
Interest on Investments		<u>3,820</u>
		<u>\$ 133,725</u>
 <u>DISBURSEMENTS</u>		
DeKalb County Food Program	\$ 4,800	\$ 4,800
DeKalb County Voluntary Action	15,000	15,000
DeKalb County 4-C	15,000	15,000
DeKalb County Animal Welfare	6,000	6,000
DeKalb County Family Service	7,776	7,776
DeKalb County Nursing Home	113,000	93,868
Safe Passage	7,000	7,000
DeKalb County Hospice	2,000	2,000
Bank Charges	-0-	106
	<u>\$ 170,576</u>	<u>\$ 151,550</u>
Increase (Decrease) in "Cash Plus Investments" balance during year		\$ (17,825)
"CASH PLUS INVESTMENTS" Balance, Beginning		<u>74,607</u>
"CASH PLUS INVESTMENTS" Balance, Ending		<u><u>\$ 56,782</u></u>

The accompanying notes are an integral part of this statement.

DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS
 AUDIT REPORT
 March 31, 1986

Note 1. Summary of Significant Accounting Policies

The Township has chosen to report on the cash basis of accounting. Accordingly, revenue is recognized when cash is received and expenditures when checks are written. Only assets representing a right to receive cash arising from a previous payment of cash are recorded as assets of a fund. In the same manner, only liabilities resulting from previous cash transactions are recorded as liabilities of a fund.

Purchase of property and equipment are recorded as expenditures of the various funds when paid. The cost thereof is also recorded on the cash basis in the General Fixed Assets Group of Accounts which is used to maintain accounting control over all property and equipment under the Township's jurisdiction.

Note 2. Assessed Valuation, Extension and Taxes Received

1984 Assessed Valuation	<u>\$ 174,813,613</u>
1984 Extension	\$ 654,101
Errors	7
Mobil Home Tax	927
Hi-Rise Tax	843
Back Tax	<u>3,647</u>
	<u>\$ 659,525</u>
Certified Forfeitures	\$ 170
Tax Abated	3,033
Sales DeKalb Co. Trustee	17
Objections in Escrow	1,998
Tax Appeal Board	7,589
Back Tax Collected	<u>346</u>
	<u>\$ 13,153</u>
Total Taxes Received by Township	<u>\$ 646,372</u>
Town Fund	\$ 127,225
Road and Bridge Fund	81,957
Special Gravel Fund	287,770
General Assistance Fund	149,351
Building & Equipment Fund	<u>69</u>
	<u>\$ 646,372</u>

DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS
AUDIT REPORT
March 31, 1985

NOTES TO STATEMENTS
(Continued)

Note 3. Municipal Retirement Fund

The Township is a participating member of the Illinois Municipal Retirement Fund which covers all of its employees who:

- (a) occupy a job normally requiring 600 hours or more per year;
- (b) were paid on a regular payroll from Township funds;
- (c) were under age sixty when first entering employment; and
- (d) are not covered by another state-created retirement system for the same service.

Employees not qualifying for coverage under the Illinois Municipal Retirement Fund are considered as "nonparticipating employees" and are covered under Social Security.

Total pension disbursements for the year ended March 31, 1986, were \$18,941. The Illinois Municipal Retirement Fund has advised that as of December 31, 1985, the present value of total pension and Social Security obligations to be borne by the Township was \$200,141 and that the Township has accumulated reserve assets of \$51,784 on that date. Therefore, the estimated present value of future contributions to be made by the Township on behalf of present employees at December 31, 1985 was \$148,357. The normal cost position of the total Township contribution rate is expected to provide \$27,546 of this amount, and the prior service portion of the rate is expected to provide \$120,811. This is the amount considered actuarially, to be unfunded at December 31, 1985, it is sometimes referred to as the actuarial deficiency.

The annual Township contribution rate, which is determined by the State of Illinois, provides for funding of prior service costs, including interest as determined actuarially, over a future period of not more than 40 years. Information concerning the amount, if any, of the excess of the actuarially computed value of vested benefits over the total available in the pension fund is not available.