

Audit Report

of

DEKALB TOWNSHIP  
DEKALB COUNTY, ILLINOIS

For the Period  
April 1, 1986 through March 31, 1987

DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS

AUDIT REPORT  
March 31, 1987

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*Koach, Garland & Co.*  
*Certified Public Accountants*  
*100 West Lincoln Highway*  
*DeKalb, Illinois 60115*

815-756-7926

July 13, 1987

Board of Town Auditors  
DeKalb Township  
DeKalb, Illinois 60115

Gentlemen:

We have examined the accompanying financial statements of the funds, as listed in the table of contents of this report, of DeKalb Township for the period April 1, 1986 through March 31, 1987. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

As is more fully described in Note 1, the aforementioned financial statements have been prepared on the basis of cash receipts and disbursements. Consequently, these statements omit recognition of accounts payable, and other accrued items. Accordingly, these statements are not intended to and do not present financial position and results of operations in conformity with generally accepted accounting principles.

In our opinion, the aforementioned financial statements do present fairly the individual assets and liabilities arising from cash transactions of the funds, as listed in the table of contents of this report, of DeKalb Township at March 31, 1987 and the cash transactions of such funds for the period April 1, 1986 through March 31, 1987, on a basis consistent with that of the preceding year.

Respectfully submitted,

*Koach, Garland & Co.*

Koach, Garland & Co.  
Certified Public Accountant

DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS  
All Funds  
Statement of Assets and Liabilities  
Arising From Cash Transactions  
as of March 31, 1987

	Town Fund	General Assistance Fund	Road and Bridge Fund	Special Gravel Fund	Special Bridge Fund	Building & Equipment Fund	Revenue Sharing Fund	Total All Funds
<u>ASSETS</u>								
Cash	\$ 19,079	\$ 123,891	\$ 47,138	\$ 9,146	\$ 411	\$ 666	\$ 6,056	\$ 206,387
Investments	112,393	209,441	345,948	248,008	220,597	26,176	---	1,162,563
Total Assets	<u>\$ 131,472</u>	<u>\$ 333,332</u>	<u>\$ 393,086</u>	<u>\$ 257,154</u>	<u>\$ 221,008</u>	<u>\$ 26,842</u>	<u>\$ 6,056</u>	<u>\$ 1,368,950</u>
<u>LIABILITIES AND FUND BALANCE</u>								
Payroll Taxes Withheld	\$ 2,693	\$ ---	\$ 665	\$ ---	\$ ---	\$ ---	\$ ---	\$ 3,358
Fund Balance April 1, 1986	\$ 150,039	\$ 210,038	\$ 330,168	\$ 639,723	\$ 339,297	\$ 25,428	\$ 56,782	\$ 1,751,475
Operating Receipts Over (Under) Operating Disbursements	<u>(21,260)</u>	<u>123,294</u>	<u>62,253</u>	<u>(382,569)</u>	<u>(118,289)</u>	<u>1,414</u>	<u>(50,726)</u>	<u>(385,883)</u>
Fund Balance, March 31, 1987	<u>\$ 128,779</u>	<u>\$ 333,332</u>	<u>\$ 392,421</u>	<u>\$ 257,154</u>	<u>\$ 221,008</u>	<u>\$ 26,842</u>	<u>\$ 6,056</u>	<u>\$ 1,365,592</u>
Total Liabilities and Fund Balance	<u>\$ 131,472</u>	<u>\$ 333,332</u>	<u>\$ 393,086</u>	<u>\$ 267,154</u>	<u>\$ 221,008</u>	<u>\$ 26,842</u>	<u>\$ 6,056</u>	<u>\$ 1,368,950</u>

The accompanying notes are an integral part of this statement.

DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS  
Town Fund  
Statement of Cash Receipts and Disbursements  
April 1, 1986 through March 31, 1987

	<u>86-87</u> <u>Appropriations</u>	<u>86-87</u> <u>Actual</u>
<u>RECEIPTS</u>		
Taxes - 1985 and Prior Levies		\$ 139,013
Interest on Investments		10,025
Personal Property Replacement Tax		15,564
Miscellaneous		<u>1,055</u>
		<u>\$ 165,657</u>
 <u>DISBURSEMENTS</u>		
Compensation of Town Officers:		
Highway Commissioner	\$ 22,000	\$ 22,000
Assessor	30,000	28,500
Deputy Assessors	40,000	37,028
Supervisor	25,000	25,000
Office	12,000	7,988
Treasurer - Road District	1,000	1,000
Town Clerk	1,500	1,500
Trustees	3,600	3,600
Town Building Expense:		
Utilities	5,200	3,844
Insurance & Bond	6,400	5,105
Repairs	36,500	2,386
Janitor	600	600
Town Officers' Expenses:		
Office Supplies	4,100	1,616
Office Equipment & Maintenance	6,500	1,279
Dues & Subscriptions	1,150	656
Transportation - Assessor	4,000	2,763
Convention Expense	5,000	2,508
Assessor Workshop & School	4,200	925
Printing & Publishing	700	254
Travel Expense, Supervisor	1,000	19
Other Expenses:		
Illinois Municipal Retirement Fund	22,200	21,052
Legal & Audit	4,000	1,040
Employees' Insurance	10,000	9,311
Unemployment Insurance	1,600	892
Miscellaneous	1,900	1,051
Youth Services Bureau	5,000	5,000
Contingencies	6,200	---
	<u>\$ 261,350</u>	<u>\$ 186,917</u>

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DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS  
Town Fund  
Statement of Cash Receipts and Disbursements  
April 1, 1986 through March 31, 1987

	<u>86-87 Actual</u>
Operating Receipts Over (Under)	
Operating Disbursements	\$ (21,260)
OTHER INCREASE (DECREASE) IN "CASH" PLUS INVESTMENTS" BALANCE	
Net Increase (Decrease) in Payroll Taxes Withheld	<u>2,041</u>
Increase (Decrease) in "Cash Plus Investments" balance during the year	\$ (19,219)
"CASH PLUS INVESTMENTS" Balance, Beginning	<u>150,691</u>
"CASH PLUS INVESTMENTS" Balance, Ending	<u><u>\$ 131,472</u></u>

The accompanying notes are an integral part of this statement.

DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS  
 General Assistance Fund  
 Statement of Cash Receipts and Disbursements  
 April 1, 1986 through March 31, 1987.

	<u>86-87</u> <u>Appropriations</u>	<u>86-87</u> <u>Actual</u>
<u>RECEIPTS</u>		
Taxes - 1985 and Prior Levies		\$ 149,571
Interest on Investments		20,742
Miscellaneous		289
		<u>\$ 170,602</u>
 <u>DISBURSEMENTS</u>		
DeKalb County Home	\$ 60,000	\$ 30,488
Workmans Comp	1,000	---
Medical Care	50,000	473
Food	4,000	1,128
Rent	40,000	12,456
Utilities	5,000	923
Personal Expense - Drugs	2,000	758
Funeral & Burial	2,000	---
Miscellaneous	1,000	102
Legal	10,000	584
Contengencies	8,000	---
Personal Allowance	2,000	396
	<u>\$ 185,000</u>	<u>\$ 47,308</u>
Increase (Decrease) in "Cash Plus Investments" balance during year		\$ 123,294
"CASH PLUS INVESTMENTS" BALANCE, BEGINNING		<u>210,038</u>
"CASH PLUS INVESTMENTS" BALANCE, ENDING		<u><u>\$ 333,332</u></u>

The accompanying notes are an integral part of this statement.

DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS  
 Road and Bridge Fund  
 Statement of Cash Receipts and Disbursements  
 April 1, 1986 through March 31, 1987

	<u>86-87</u> <u>Appropriations</u>	<u>86-87</u> <u>Actual</u>
<u>RECEIPTS</u>		
Taxes - 1985 and Prior Levies		\$ 93,388
Personal Property Replacement Tax		30,930
Interest on Investments		18,832
Sale of Truck		7,000
Miscellaneous		<u>2,372</u>
		<u>\$ 152,522</u>
<u>DISBURSEMENTS</u>		
Gross Labor	\$ 30,000	\$ 30,174
Building Division	66,000	3,435
New Equipment	50,000	9,531
Municipal Share of Levy	64,000	---
Insurance & Bond	14,000	11,775
Garage Utilities	4,000	2,070
Legal & Audit	5,800	1,110
Unemployment Compensation Ins.	650	563
Ill. Municipal Retirement Fund	4,600	4,361
Employee Insurance	1,200	1,909
Distribution of P.P.R. Tax	11,000	14,604
Miscellaenous	4,000	2,720
Printing & Publishing	200	65
Supplies & Materials	10,000	2,855
Equipment Repairs	25,000	4,900
Dues	50	65
Office Supplies	300	132
Contingencies	<u>14,000</u>	<u>---</u>
	<u>\$ 304,800</u>	<u>\$ 90,269</u>
Operating Receipts Over (Under)		
Operating Disbursements		\$ 62,253
OTHER INCREASE (DECREASE) IN "CASH PLUS INVESTMENTS" BALANCE		
Net Increase (Decrease) in Payroll Taxes Withheld		<u>454</u>
Increase (Decrease) in "Cash Plus Investments" balance during year		\$ 62,707
"CASH PLUS INVESTMENTS" Balance, Beginning		<u>330,379</u>
"CASH PLUS INVESTMENTS" Balance, Ending		<u>\$ 393,086</u>

The accompanying notes are an integral part of this statement.



DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS  
Special Gravel Fund  
Statement of Cash Receipts and Disbursements  
April 1, 1986 through March 31, 1987

	<u>86-87</u> <u>Appropriations</u>	<u>86-87</u> <u>Actual</u>
<u>RECEIPTS</u>		
Taxes - 1985 and Prior Levies		\$ 169,841
Interest on Investments		28,667
Miscellaneous		<u>9,349</u>
		<u>\$ 207,857</u>
 <u>DISBURSEMENTS</u>		
Contract Labor	\$ 80,000	\$ 96,885
Right-of-way	40,000	31,549
Road Maintenance	80,000	9,746
Engineering Services	5,000	44,521
New Equipment	42,000	37,632
Equipment Fuel	10,000	4,013
Road Improvements	231,000	361,639
Contingencies	25,000	1,877
Road Lighting	3,000	2,564
Equipment Rental	<u>5,000</u>	<u>---</u>
	<u>\$ 521,000</u>	<u>\$ 590,426</u>
Increase (Decrease) in "Cash Plus Investments" Balance during the year		\$( 382,569)
"CASH PLUS INVESTMENTS" Balance, Beginning		<u>639,723</u>
"CASH PLUS INVESTMENTS" Balance, Ending		<u>\$ 257,154</u>

The accompanying notes are an integral part of this statement.

DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS  
 Special Bridge Fund  
 Statement of Cash Receipts and Disbursements  
 April 1, 1986 through March 31, 1987

	<u>86-87 Appropriations</u>	<u>86-87 Actual</u>
<u>RECEIPTS</u>		
Interest on Investments		\$ <u>19,721</u>
<u>DISBURSEMENTS</u>		
Capital Outlay	\$ <u>---</u>	\$ <u>138,010</u>
Increase (Decrease) in "Cash Plus Investments" Balance during year		\$(118,289)
"CASH PLUS INVESTMENTS" Balance, Beginning		<u>339,297</u>
"CASH PLUS INVESTMENTS" Balance, Ending		<u>\$ 221,008</u>

The accompanying notes are an integral part of this statement.

DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS  
 Building & Equipment Fund  
 Statement of Cash Receipts and Disbursements  
 April 1, 1986 through March 31, 1987

	<u>86-87 Appropriations</u>	<u>86-87 Actual</u>
<u>RECEIPTS</u>		
Interest on Investments		\$ <u>1,414</u>
<u>DISBURSEMENTS</u>		
Equipment	\$ <u>---</u>	<u>---</u>
Increase (Decrease) in "Cash Plus Investments" balance during year		\$ 1,414
"CASH PLUS INVESTMENTS" Balance, Beginning		<u>25,428</u>
"CASH PLUS INVESTMENTS" Balance, Ending		<u>\$ 26,842</u>

The accompanying notes are an integral part of this statement.

DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS  
 Revenue Sharing Fund  
 Statement of Cash Receipts and Disbursements  
 April 1, 1986 through March 31, 1987

	<u>86-87</u> <u>Appropriations</u>	<u>86-87</u> <u>Actual</u>
<u>RECEIPTS</u>		
Revenue Sharing		\$ 80,246
Interest on Investments		<u>2,212</u>
		<u>\$ 82,458</u>
<u>DISBURSEMENTS</u>		
F.O.O.D.	\$ 2,500	\$ 2,500
Voluntary Action	10,000	10,000
DeKalb County 4-C	12,000	12,000
DeKalb County Animal Welfare	1,500	1,500
Family Service Agency	5,000	5,000
DeKalb County Nursing Home	80,781	95,184
Safe Passage	5,000	5,000
DeKalb County Hospice	<u>2,000</u>	<u>2,000</u>
	<u>\$ 118,781</u>	<u>\$ 133,184</u>
Increase (Decrease) in "Cash Plus Investments" balance during year		\$ ( 50,726)
"CASH PLUS INVESTMENTS" Balance, Beginning		<u>56,782</u>
"CASH PLUS INVESTMENTS" Balance, Ending		<u><u>\$ 6,056</u></u>

The accompanying notes are an integral part of this statement.

DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS  
 AUDIT REPORT  
 March 31, 1987

Note 1. Summary of Significant Accounting Policies

The Township has chosen to report on the cash basis of accounting. Accordingly, revenue is recognized when cash is received and expenditures when checks are written. Only assets representing a right to receive cash arising from a previous payment of cash are recorded as assets of a fund. In the same manner, only liabilities resulting from previous cash transactions are recorded as liabilities of a fund.

Purchase of property and equipment are recorded as expenditures of the various funds when paid. The cost thereof is also recorded on the cash basis in the General Fixed Assets Group of Accounts which is used to maintain accounting control over all property and equipment under the Township's jurisdiction.

Note 2. Assessed Valuation, Extension and Taxes Received

1985 Assessed Valuation	<u>\$ 173,338,317</u>
1985 Extension	\$ 555,335
Mobil Home Tax	769
Hi-Rise Tax	495
Back Tax	<u>779</u>
	<u>\$ 557,378</u>
Errors	\$ 67
Pending Exemptions	855
Tax Appeal Board	3,911
Back Tax Collected	<u>732</u>
	<u>\$ 5,565</u>
Total Taxes Received by Township	<u>\$ 551,813</u>
Town Fund	\$ 139,013
Road and Bridge Fund	93,388
Special Gravel Fund	169,841
General Assistance Fund	<u>149,571</u>
	<u>\$ 551,813</u>

DEKALB TOWNSHIP, DEKALB COUNTY, ILLINOIS  
AUDIT REPORT  
March 31, 1987

NOTES TO STATEMENTS  
(Continued)

Note 3. Municipal Retirement Fund

The Township is a participating member of the Illinois Municipal Retirement Fund which covers all of its employees who:

- (a) occupy a job normally requiring 600 hours or more per year;
- (b) were paid on a regular payroll from Township funds;
- (c) were under age sixty when first entering employment; and
- (d) are not covered by another state-created retirement system for the same service.

Employees not qualifying for coverage under the Illinois Municipal Retirement Fund are considered as "nonparticipating employees" and are covered under Social Security.

Total pension disbursements for the year ended March 31, 1987, were \$18,499. The Illinois Municipal Retirement Fund has advised that as of December 31, 1986, the present value of total pension and Social Security obligations to be borne by the Township was \$251,065 and that the Township has accumulated reserve assets of \$77,321 on that date. Therefore, the estimated present value of future contributions to be made by the Township on behalf of present employees at December 31, 1986 was \$173,744. The normal cost portion of the total Township contribution rate is expected to provide \$31,149 of this amount, and the prior service portion of the rate is expected to provide \$142,595. This is the amount considered actuarially, to be unfunded at December 31, 1986, it is sometimes referred to as the actuarial deficiency.

The annual Township contribution rate, which is determined by the State of Illinois, provides for funding of prior service costs, including interest as determined actuarially, over a future period of not more than 40 years. Information concerning the amount, if any, of the excess of the actuarially computed value of vested benefits over the total available in the pension fund is not available.