



MINUTES, TOWNSHIP BOARD
DEKALB, ILLINOIS
April 14th, 2020

Due to the Governor's order restricting gatherings of people, and in an effort to restrict the spread of COVID 19, the Township reserves the right to restrict attendance to the meeting. The Township encouraged anyone who wished to attend the Town Board meeting to submit a written statement, to Clerk Kunde, to be read aloud at the meeting. No such submissions were made.

For telephonic participation electors and Town elected officials were encouraged to participate via a teleconference meeting using Zoom. The link provided was: <https://zoom.us/j/99272843007>. The public was instructed, via our website, to contact 815-758-8282 or Jennifer Jeep Johnson at jjohnson@dekalbtownship.org for instructions.

The meeting was called to order at 6:02p by Supervisor Johnson via teleconferencing through Zoom. Roll was taken, those present were: Supervisor Johnson, Highway Commissioner Smith, Trustees Flavin, King, McNett and Teboda, with Assessor Dyer absent.

The Pledge of Allegiance was led by Supervisor Johnson and all in attendance.

Members of the Public Present: Ellen Rogers, Director of Voluntary Action Center, and miscellaneous public, in audio attendance, who did not furnish their names.

Presentations: Ms. Rogers attended the board meeting requesting a grant from the Township for \$3,000.00. The presentation was as follows: We are not alone, we are all in this together regarding the impact on our community. We have food insecurities for seniors and those in need. There is currently a waiting list for Meals on Wheels, with the program currently serving 220 individuals. During the COVID-19 crisis Voluntary Action Center would like to expand the Meals on Wheels program to include meals for nights and weekends.

Reports:

Supervisor Johnson: Supervisor Johnson has been participating in many county wide phone calls regarding food insecurities and shelter for individuals. She has been working with many other Townships and State Associations in order to figure out what steps DeKalb Township should take during this crisis. General Assistance funds are restricted and cannot be used during this time; she would like to take steps to utilize regular Town funds to support our community. The annual Town meeting has been cancelled and the budget hearing has been postponed. Per the Township's attorney the Open Meetings Act does not allow a budget meeting, to be held, without the public present, with the current situation the public is unable to attend.



Ms. Johnson will do her best to keep the board and public informed on the budget process and hearing.

Clerk Kunde: Nothing

Road Commissioner Smith: His crew is still able to work, they maintain social distancing while remaining productive. Mr. Smith was able to help with care package delivery to Hope Haven and other agencies. There are cones and barricades on Twombly Road and hopefully the work will be completed by the end of April. His staff is wiping down doorknobs, etc., throughout the Township building, every day. They are playing it safe and plugging along.

Assessor Dyer: Absent

Trustee King: Trustee King is working on a Facebook page for freshmen at N.I.U.. Students can get meals on campus, but they are limited. N.I.U. has been phenomenal during this crisis; on-line studies are going on. With everything shut down all processes are delayed, e.g. obtaining death certificates.

Trustee Flavin: The National Association of Letter Carriers annual food drive has been postponed, when it is rescheduled he will let everyone know.

Trustee McNett: Trustee McNett stated that they did close their daycare. As a DeKalb Police Officer he also reported that there has been an uptick in domestic violence during this crisis.

Trustee Teboda: Trustee Teboda stated that this crisis is all uncharted territory for everyone. This elected body is working with boots on the ground; the Township has the ability to aid our citizens and this is what Township is all about. Tonight's proposals are the Township doing their part in this crisis and Ms. Teboda is excited for their implementation.

Bill Paying:

A motion to approve the March Audit Report and April bills to pay was made by Trustee McNett and seconded by Trustee Teboda. A roll call vote was taken: Supervisor Johnson: Aye; Trustee King: Aye; Trustee Flavin: Aye; Trustee McNett: Aye and Trustee Teboda: Aye. Motion passed.

A motion to approve and file the March Treasurer's budgetary report was made by Trustee Flavin and seconded by Trustee King. A roll call vote was taken: Supervisor Johnson: Aye; Trustee King: Aye; Trustee Flavin: Aye; Trustee McNett: Aye; and Trustee Teboda: Aye. Motion passed.

Unfinished Business: None



New Business:

Action Items:

Supervisor Johnson proceeded to explain the process of disbursing the monies through the COVID-19 Township disaster relief programs A and B. A form will need to be filled out in order to verify qualifications of the agencies and individuals' needs due to the impact of COVID-19. A running ledger of monies dispersed will be kept. The application process and form(s) will be available on our website. Supervisor Johnson will work with Township staff to establish a test of reasonability for qualifications. These micro grants will be in the form of a grocery card to individuals, a one-time award established at \$100.00 per adult and \$50.00 per child, per household. The household cap will be set at \$500.00. There will be restricted use of the grocery card; alcohol and tobacco purchases will not be allowed. The disbursements are set to expire on June 24th, 2020 and can be revisited, for additional funds, if the current situation continues. There will be an Inter-Governmental Agreement offered to all DeKalb County Townships if they would like to participate in the program, with DeKalb Township doing the administration of the program. The participating Townships would be billed for nominal costs and the award given to their citizens. The grant requested by Ellen Rogers on behalf of Voluntary Action Center for the expansion of Meals on Wheels will be covered under this program. Funds not disbursed will be returned to the General Township fund.

- A. Authorize Supervisor Johnson to spend monies for community disaster relief efforts related to COVID-19 for agencies in an amount not to exceed \$10,000.00 in total, and not by agency.

A motion to approve the expenditure by Supervisor Johnson was made by Trustee King and seconded by Trustee Teboda. A roll call vote was taken: Supervisor Johnson: Aye; Trustee King: Aye; Trustee Flavin: Aye; Trustee McNett: Aye; and Trustee Teboda: Aye. Motion passed.

- B. Authorize Supervisor Johnson to spend monies for community disaster relief efforts related to COVID-19 for individuals in an amount not to exceed \$15,000.00 in total, and not by individual.

A motion to approve the expenditure by Supervisor Johnson was made by Trustee Teboda and seconded by Trustee Flavin. A roll call vote was taken: Supervisor Johnson: Aye; Trustee King: Aye; Trustee Flavin: Aye; Trustee McNett: Aye; and Trustee Teboda: Aye. Motion passed.




Next Regular Meeting: Will be on May 13th, 2020 at 6:00pm via teleconferencing through Zoom.

There is not Committee on Youth meeting scheduled at this time, everyone will be kept posted.

All DeKalb Township Trustees thanked Supervisor Johnson; they appreciate the job she is doing during the COVID-19 crisis on behalf of the Township and its citizens.

A motion to adjourn was made by Supervisor Johnson and seconded by Trustee Teboda. Motion passed. The meeting adjourned at 7:38pm.

Respectfully submitted
Geraldynne Kunde, DeKalb Township Clerk



Geraldynne M. Kunde, Town Clerk



Jennifer Jeep Johnson, Town Supervisor

