



**MINUTES, TOWNSHIP BOARD  
DEKALB, ILLINOIS  
January 13, 2021**

Due to the Governor's order restricting gathering of people and in an effort to restrict the spread of COVID-19, the Township has scheduled this board meeting using Zoom.

For computer or telephonic participation, electors and town elected officials and the public were encouraged to participate via a teleconference meeting using Zoom which was posted on the DeKalb Township website and on the agenda which was posted more than 48 hours prior to this meeting.

The link provided was:

<https://us02web.zoom.us/j/87373016124?pwd=bmhqeWIWOEJGMkttWWZ1ZHVJWTFadz09>

Meeting ID: 873 7301 6124

Passcode: 375390

One tap mobile

+13126266799,,87373016124#,,,,\*375390# US (Chicago)

The meeting was called to order at 6:01 pm by Supervisor Teboda on the Zoom platform. Supervisor Teboda was present at DeKalb Township building located at 2323 South Fourth Street in DeKalb, Illinois. Roll call was taken by Clerk Kunde: Supervisor Teboda-Present, Highway Commissioner Smith-Present, Assessor Dyer-Present, Trustee Flavin-Present, Trustee Hess-Present, Trustee King-Present, Trustee McNett-Present.

Others present were Township Attorney Brad Stewart, Karen Gumino, and a caller with the name of Lynn M.

The Pledge of Allegiance was said by all in attendance.

**Town Hall (Public Comments):**

None.

**No Presentations**

None

**Reports:**

**Supervisor Teboda:**

The FY22 budget is coming up, and she will be working on that shortly.



Blue Cross Blue Shield recap: Former employee terminated as of December 4, 2020 but working to have that be effective much sooner is still in process.

Resource Bank presentation postponed due to Zoom format and availability of Resource representative. Nancy will set this up for February 2021 Board Meeting to discuss transferring our funds to Resource Bank.

JRB meets on January 22, 2021. Trustee King plans on attending and will be continuing on as the voting delegate for the Township. Supervisor Teboda encouraged other trustees to attend. Attorney Stewart will not be at the JRB meeting but will be available by text. Highway Commissioner Smith stated he will be out of town. Trustee Hess plans to participate through Zoom. Supervisor Teboda will forward our JRB position letter to all JRB board members. Trustee Hess asked that there be mention of our letter in the JRB minutes whether it is read or not. Supervisor Teboda will send the letter to Ruth Scott, Administrative Assistant, at City Hall and request that it be recorded as part of the minutes for the JRB's January 22, 2021 meeting stating that they are in receipt of a letter from DeKalb Township expressing our position on the JRB moving forward. Trustee King asked if we could ask them to include our letter in their board packet and Supervisor Teboda thought that they could. Brad Stewart added that we can request it be included but they can technically not include it, but he would hope they would include it. If they don't Trustee King, will have a copy she can read it at the meeting.

We received 2 thank you letters. The first from Barb City Manor, thanking us for the \$3,000 grant and stating that last year they were able to subsidize assistance housing fees in the amount of \$15,000 because of our grant. The second letter was from Family Service Agency, and they have tremendous gratitude for the grant as it ensures their services. Supervisor Teboda, Highway Commissioner Smith, and Trustee Hess have been reviewing some of the expenditures for FY21 and determining what expenditures can be made for the remainder FY21. Planning for FY22 budget has begun and will hopefully be ready by the February or March meeting, remembering we need to post 30 days in advance.

Trustee King asked if social service grant recipients are waiting to present to the Board. Supervisor Teboda stated because of COVID, that was not a requirement this year, but we welcome written documentation or letters, etc. We asked that they acknowledge receipt through Social Media.

**Clerk Kunde:** Clerk Kunde read a letter of resignation to the Town Board and Road District.

Attorney Stewart addressed Supervisor Teboda regarding the Board's options considering the litigation mentioned in Clerk Kunde's letter. Attorney Stewart stated this Board would have the ability and option to discuss such matters in closed session even though it wasn't on the agenda. Discussion ensued on how to conduct this on Zoom and Supervisor Teboda

asked Karen Gumino to set up another Zoom call. Attorney Stewart also noted that Clerk Kunde would need to submit a written notarized letter of resignation in order for the letter to be effective, and since she has left the Zoom meeting, the Board should appoint someone to be recording secretary. A motion was made to appoint Karen Gumino as recording secretary by Trustee King and seconded by Trustee McNett. Karen called for a roll call vote: Supervisor Teboda-Yes, Trustee King-Yes, Trustee McNett-Yes, Trustee Hess-Yes, Trustee Flavin-Yes. Motion passes.

Highway Commissioner Smith asked how going into closed session would affect the Road District Clerk without legal representation from the Road District at that meeting. Attorney Stewart stated our discussion in closed session cannot be about the Clerk position and would have to be about probable, imminent, or threatened litigation arising out of any actions that we think may lead to litigation. Then we would return to the original Zoom meeting to adjourn the meeting.

**Highway Commissioner Smith:** Nothing to report.

**Assessor Dyer:** The last of the DeKalb County Board of Review hearings were today. It will take a couple weeks for them to finalize the assessment rollover before it is delivered to the Treasurer, and then we start the whole process over again and go through the 2021 assessment year.

**Trustee Flavin:** Nothing. Glad the Election Board is behind us.

**Trustee King:** The students are back. Most people don't know this because most of them are remote. It will be a shorter semester, and there is no formal spring break. Illinois may move tiers in terms of COVID. She thanked everyone for the way the earlier situation Kevin mentioned was handled.

**Trustee McNett:** Nothing new but wants to thank Supervisor Teboda and Trustee Flavin for the recent work and extra meetings and extra time to make sure everything stays transparent, and he's glad everything is moving forward.

**Trustee Hess:** She appreciates everything that everyone did through the objection processes and said she learned a lot through the process.

Question for Supervisor Teboda regarding GA/EA and how people hear about the program. Supervisor Teboda asked Karen Gumino to answer. Karen stated that we ask people on their initial application request how they were referred and track that in Visual GA. Trustee Hess would like to see how people have heard about our program in the last 12-to-24-month period so we can see where we need to direct our efforts. Supervisor Teboda showed a flyer that GA is using for marketing called "Tough Times" that was just professionally printed.

**Bill Paying:**

A motion to approve the December Audit Report and January Bills to Pay was made by Trustee Flavin and seconded by Trustee King. Trustee King asked if everyone had to come in by Friday to sign the documents and Supervisor Teboda confirmed this. A roll call vote was taken: Supervisor Teboda: Aye; Trustee King: Aye; Trustee McNett: Aye; Trustee Flavin, and Trustee Hess: Aye. Motion passed.

A motion to receive, file, and approve the December Treasurer's Budgetary Report was made by Supervisor Teboda and seconded by Trustee McNett. A roll call vote was taken: Trustee Hess: Aye; Trustee Flavin: Aye; Trustee McNett: Aye; Trustee King: Aye; Supervisor Teboda: Aye. Motion passed.

**Unfinished Business:**

Agenda Item VII:

Consideration of Resolution Adopting Website Posting Standards for the Board Meeting Information. Board agenda and minutes will be posted for the past year and our current year. Board Packets will be posted in the Board Portal and will not be stored on the website. This was voted on last month and needs to be ratified today. A motion to approve the Resolution Adopting Website Posting Standards was made by Trustee Flavin and seconded by Trustee Hess. A roll call vote was taken: Trustee McNett: Aye; Trustee Flavin: Aye; Trustee Hess: Aye; Supervisor Teboda: Aye; Trustee King: Aye. Resolution passed.

**New Business:**

Agenda Items VIII.

- A. Vote to concur with Road District decision to award bid to Bobcat Company for purchase of equipment. Supervisor Teboda asked Highway Commission Smith to explain. The resolution states that we are working with a national bidding contractor called Sourcewell. They put everything out for bid nationally, everything from trucks to office supplies. This allows us to deal directly with the manufacturer, Bobcat in this case, through the local Bobcat dealer in town. Bobcat locally is supported, and we get better pricing from Sourcewell because they are competing nationally. This is a newer process in the state of Illinois. There is also a letter from Attorney Redlingshafer explaining this process. Highway Commission Smith is asking the Board to concur with this. Attorney Stewart weighed in on this and said if this is a joint purchasing cooperative of government agencies, that satisfies what would otherwise be the competitive bidding requirements which means we are not skirting competitive bidding, rather we are using a resource that basically does the bidding for us. A motion to concur with the Road District decision to award bid to Bobcat Company for purchase of equipment was made by Trustee King and seconded by Supervisor

Teboda. Roll call vote: Trustee Hess: Aye; Supervisor Teboda: Aye; Trustee Flavin: Aye; Trustee McNett: Aye; Trustee King: Aye. Resolution passed.

- B. Consideration of Committee on Youth grant request for Adventure Works of DeKalb County, Inc. Since there isn't an active Committee on Youth Board, grant will be reviewed by the Township Board. Adventure Works is requesting \$500 of the total project cost of \$650, which will serve 100 youth. A motion to approve the grant request was made by Trustee McNett and seconded by Trustee Flavin. A roll call vote was taken: Trustee Flavin: Aye; Trustee McNett: Aye; Trustee King: Aye; Trustee Hess: Aye; Supervisor Teboda: Aye; Grant approval passed.
- C. A motion to approve the regular meeting meetings from December 9, 2020 was made by Trustee Hess and seconded by Trustee King. A roll call vote was taken: Trustee McNett: Aye; Trustee Flavin: Aye; Trustee King: Aye; Trustee Hess: Aye; Supervisor Teboda: Aye; Minutes are approved and passed.

**Old Business:** None

**Other Business:** Next meeting February 10, 2021 at 6:00 PM.

Supervisor Teboda asked if everyone received the Zoom link to the closed session. Attorney Stewart reminded us that the Board was not to discuss the vacancy in the board position and asked if that discussion should ensue before we break for the closed session. Since the Board cannot move forward without the notarized resignation from Clerk Kunde, Supervisor Teboda stated she would be in contact with her after this meeting to make her aware that we need her notarized resignation. Discussion ensued regarding clerk replacement within 60 days and a special meeting in January after the letter is received.

Trustee Hess stated that TOI has a PowerPoint regarding the Clerk duties, and she agreed to email that link to Supervisor Teboda so it could be available to possible Clerk candidates.

Highway Commissioner Smith asked if he and Assessor Dyer should be part of the closed session. Attorney Stewart stated that as this pertains to the Township and decisions that the Town Board would need to make, respectfully he doesn't think the presence is compulsory. They certainly are welcome to return for the adjournment.

A motion to enter closed session to discuss probable or imminent litigation pursuant to 5-ILCS120/2C11 was made by Supervisor Teboda and seconded by Trustee King. A roll call vote was taken: Trustee King: Aye; Supervisor Teboda: Aye; Trustee McNett: Aye; Trustee Flavin: Aye; Trustee Hess: Aye. Motion to move to closed session passed. Meeting paused at approximately 7:15 PM.



Zoom meeting reconvened at 8:33 PM.

Reconvened roll call attendance: Trustee King-Present; Highway Commissioner Smith-Present; Attorney Stewart-Present; Trustee Hess-Present; Supervisor Teboda-Present; Assessor Dyer-Present; Trustee Flavin and Trustee McNett were Absent.

**Adjournment:** A motion to adjourn was made by Trustee King and seconded by Trustee Hess. Roll call vote: Trustee Hess: Aye; Trustee King: Aye; Supervisor Teboda: Aye; Motion passed. Motion passed. Meeting adjourned at 8:35 pm

Respectfully submitted by Recording Secretary, Karen Gumino

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Karen Gumino

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Nancy Teboda, Township Supervisor

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Kevin Flavin, Clerk