



**MINUTES TOWNSHIP BOARD
DEKALB, ILLINOIS
March 10, 2021**

Due to the Governor's order restricting gatherings of people, and in an effort to minimize the potential spread of COVID-19, the March Township Board meeting will be conducted virtually through Zoom. Any public comments should be submitted to Supervisor Nancy Teboda no later than 5:00 pm on March 10, 2021, by dropping off or mailing to the address above, or by email to nteboda@dekalbtownship.org.

The link to the meeting is:

<https://us02web.zoom.us/j/84342794162?pwd=YXlGR2h3L2VLdG5OSctGZ1lxUEhaUT09>

Meeting ID: 843 4279 4162

Passcode: 799182

One tap mobile

+13126266799,,84342794162#,,,,*799182# US (Chicago)

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The meeting was called to order at 6:00 pm by Supervisor Teboda on the Zoom platform. Roll call was taken by Clerk Flavin: Supervisor Teboda-Present, Highway Commissioner Smith-Present in Zoom, Assessor Dyer-Present in Zoom, Trustee Hess-Present, Trustee King-Present, Trustee McNett-Present. Attorney Brad Stewart was present in board room and Karen Gumino administered Zoom meeting.

The Pledge of Allegiance was said by all in attendance.

Town Hall (Public Comments):

No public attendees or comments.

Presentations

None.

Trustee King asked that a moment of silence be observed for Bessie Chronopoulos, former mayor of DeKalb and advocate for local government, which was duly observed.

Reports:

Supervisor Teboda:

Supervisor Teboda has been working on budget prep and streamlining the budget. The Township and Road District budgets will be available for public viewing for 30 days and at



the April regular meeting will include a public hearing and vote to approve the budgets. The public notice will be sent to the newspaper tomorrow for posting.

Resource Bank will be presenting at the April regular meeting and the board can potentially change over to Resource Bank in May.

Since the annual meeting agenda was inadvertently left off this month's agenda, a special meet will be scheduled for March 18, 2021 at 5:00 pm. This meeting will be held via Zoom for the public due to COVID restrictions set by the Governor.

Clerk Flavin: Nothing to report.

Highway Commissioner Smith: The Road District budget will be posted on our website and Highway Commissioner Smith encouraged everyone to contact him with any questions they might have. Included in this budget is a new sign for the building to increase visibility which will be similar to a bank sign with a clock and an area with rolling information for the public.

Assessor Dyer: Assessor Dyer qualified for the assessor award from the state of Illinois for falling within parameters on his numbers for the Township. If anyone has questions on the budget, please reach out to him. Highway Commissioner Smith stated this is the 3rd year in a row Assessor Dyer has received this award.

Trustee King: NIU is closed Friday. The students appear to be coming back in the Fall from Facebook posts. Trustee King also served on the selection committee for the new Police Chief.

Trustee Hess: Congratulations to Highway Commissioner Smith who became a grandpa. Trustee Hess mentioned that the website is looking great and is more thorough with a lot more information on what we do here, and she thanked Karen Gumino for her work on that.

Trustee McNett: Nothing to report.

Bill Paying:

A motion to approve the February Audit Report and March Bills to Pay was made by Trustee McNett and seconded by Trustee Hess. Discussion ensued with Trustee King asking about the Internal Revenue Service line item on the report and Highway Commissioner Smith stated that's the employee quarterly taxes. Clerk Flavin took a roll call vote: Supervisor Teboda: Aye; Trustee Hess: Aye; Trustee King: Aye; and Trustee McNett: Aye. Motion passed.

A motion to receive, file, and approve the February Treasurer's Budget Report was made by Trustee King and seconded by Supervisor Teboda. Clerk Flavin took a roll call vote: Trustee Hess: Aye; Trustee King: Aye; Trustee McNett: Aye; Supervisor Teboda: Aye. Motion passed.

Unfinished Business: None.

New Business:

- A. A motion to approve the regular meeting minutes from February 10, 2021 was made by Trustee Hess and seconded by Trustee McNett. Clerk Flavin took a roll call vote: Trustee King: Aye; Trustee McNett: Aye; Supervisor Teboda: Aye; Trustee Hess: Aye; Minutes are approved.
- B. Supervisor Teboda stated Kishwaukee United Way has been instrumental in getting the 211 service program up and running in our community for the past 3 to 4 years. Last year the Township approved \$1000 for continued support. Paul Callighan, of United Way, approached Supervisor Teboda via phone and follow-up email asking for our support of the 211 service again this year. A motion to approve \$1000 funds for continued support of Kishwaukee United Way 211 Service was made by Trustee King and seconded by Trustee McNett. Discussion included Trustee Hess asking if it's possible to have a link to that system on our website? Attorney Stewart suggested we obtain United Way's consent before posting to our webpage. Supervisor Teboda will look into that after she speaks with United Way and make Karen Gumino aware so she can discuss with the web developer at her 11 am meeting on Thursday, 3/11/2021. A roll call vote was taken: Trustee McNett: Aye; Supervisor Teboda: Aye; Trustee Hess: Aye; Trustee King: Aye. Motion passes.
- C. A motion to approve Resolution 2021-003 Authorizing Expenditure of Sums of Money to Various Agencies and Organizations Serving the DeKalb Township Community was made by Supervisor Teboda and seconded by Trustee Hess. Discussion: Supervisor Teboda discussed when the original grants were issued, it was mentioned that if there were additional grant funds available later this year, they would be disbursed in the spring, and this resolution spells out the breakdown of funds and where the grants are taken from. Of note, COVID has created a lot of food insecurities, and we have additional grant funds to assist with these needs through this resolution. Trustee King asked if we have had recent calls for help with food. Supervisor Teboda explained the COVID grocery relief cards and that those funds are expended, and she felt it was better to support these agencies as there is no application process like our Township program had. There were some mail issues with the grocery cards in the past, and we need to build bridges whenever we can to help residents of DeKalb Township. A roll call vote was taken: Supervisor Teboda: Aye; Trustee Hess: Aye; Trustee King: Aye; Trustee McNett: Aye.
- D. Discussion of possible action to upgrade WiFi, phone system, and Board Room Technology Upgrades and Microphone System. Supervisor Teboda discussed we do have it in our budget right now to do these things, and she wanted the Board to be aware of what we are looking at improving. Having a sound system available is a good

idea when we have a lot of people attend meetings as it's more challenging in the garage. Thankfully virtual meeting formats have opened the door for those people unable to attend the meeting to still be able to take part in the meeting. Other upgrades include our WiFi and phone system which is antiquated and our current phones don't support all the lines that we have at the Township. WiFi goes down often at the Township. By switching to MetroNet, we will be paying less than what we are currently paying, so we will save money by changing internet providers. The total costs are between \$15,000 to \$18,000 and would be split between the Town, GA, Road District, and a portion from Assessor which includes installation and setup of this equipment. Attorney Stewart advised the options for proceeding and it was decided Supervisor Teboda will forward Mike Ryan's email quote to the Board for review, and it will be added as an agenda item for the Special Meeting on March 18, 2021. Highway Commission Smith also mentioned we need to retain emails until we have approval from the state to delete them. The proposed email solution would allow emails to be kept and secured on the server, and they could then be deleted off individual computers but retained on the server quite seamlessly through a program that works in the background. This makes that information available for FOIA requests, etc. without bogging down our computers. The technology in the Board Room will also make it quite useful for the employee training requirements of our personnel policy.

- E. Preliminary review of the proposed FY2022 DeKalb Township and Road District Budgets. Again, please reach out if there are questions. The budgets will be available to the public for this 30-day period of review.

Old Business: None

A motion to move into closed session to discuss 5 ILCS 120/2(C)(11) regarding pending litigation was made by Supervisor Teboda and seconded by Trustee King. Clerk Flavin took a roll call vote: Supervisor Teboda: Aye; Trustee Hess: Aye; Trustee King: Aye; Trustee McNett: Aye; Motion passed. Highway Commissioner Smith and Assessor Dyer were invited to attend the closed session meeting. Meeting was paused for closed session at 6:50 pm.

Supervisor Teboda reconvened the meeting at 7:45 pm.

Roll call was taken by Clerk Flavin: Trustee Hess-Present, Trustee King-Present, Trustee McNett-Present, Supervisor Teboda-Present, Attorney Brad Stewart was present in board room and Karen Gumino on Zoom.

Other Business: The next regular meeting will be on Tuesday, April 13, 2021 at 6:00 pm as a Zoom meeting for the public with the board present in the board room. The annual meeting will follow the regular meeting on April 13, 2021 at 7:00 pm. Supervisor Teboda reminded everyone of the special meeting for March 18, 2021 at 5:00 pm.



Adjournment: A motion to adjourn was made by Trustee Hess and seconded by Trustee McNett. Clerk Flavin took a call vote: Trustee Hess: Aye; Trustee King: Aye; Trustee McNett: Aye; Supervisor Teboda: Aye; Motion passed. Meeting adjourned at 7:47 pm.

Respectfully submitted,

Kevin Flavin, Township Clerk

Nancy Teboda, Township Supervisor